

**MAYOR AND CITY COUNCIL
CITY OF SEAT PLEASANT
PUBLIC SESSION
MONDAY, JULY 10, 2023
7:00P.M.**

1. OPENING

1.1.1 Call to Order

Council President McCarthy called the meeting to order at 7:03p.m.

1.2. Roll Call

Present: Councilmember Monica Higgs (Excused), Councilmember Hope Love, Council President Shireka McCarthy, Mayor Kelly Porter, Councilmember Gerald Raynor, Sr., Councilmember Kizzie Scott, Councilmember Donovan Bilbro and Councilmember James Wright, Jr.

Staff: LaShaya Johnson, Staff Assistant, Dashaun Lanham, City Clerk, and Myneca Ojo, City Manager

1.3 Invocation and Pledge of Allegiance

The invocation was given by Mayor Porter

1.4 Approval of Agenda

Motion to Approve Agenda.

Motion by James Wright, second by Donovan K. Bilbro.

Final Resolution: Motion Carried

Yes: Hope Love, Kizzie Scott, Shireka McCarthy, James Wright Jr, Donovan K. Bilbro.

1.5 Approval of Regular Work Session Meeting Minutes for Monday, June 5, 2023

Motion to approve the Regular Work Session Meeting Minutes for Monday, June 5, 2023

Motion by Donovan K Bilbro, second by James Wright Jr.

Final Resolution: Motion Carried

Yes: Hope Love, Gerald Raynor Sr, Shireka McCarthy, James Wright Jr, Donovan K Bilbro

Abstain: Kizzie Scott

1.6 Approval of Closed Session Meeting Minutes for Monday, June 5, 2023

Motion to Approve Closed Session Meeting Minutes for Monday, June 5, 2023

Motion by James Wright, Jr, second by Hope Love.

Final Resolution: Motion Carried

Yes: Hope Love, Gerald Raynor Sr, Kizzie Scott, Shireka McCarthy, James Wright Jr, Donovan K Bilbro

1.7 Approval of Special Session Meeting Minutes for Monday, June 12, 2023

Motion to Approve the Special Session Meeting Minutes for Monday, June 12, 2023

Motion by Donovan K Bilbro, second by Gerald Raynor Sr.

Final Resolution: Motion Carried

Yes: Hope Love, Gerald Raynor Sr, Kizzie Scott, Shireka McCarthy, James Wright Jr, Donovan K Bilbro

1.8 Approval of Closed Session Meeting Minutes for Monday, June 12, 2023

Motion to Approve Closed Session Meeting Minutes for Monday, June 12, 2023

Motion by Hope Love, second by Gerald Raynor Sr.

Final Resolution: Motion Carried

Yes: Hope Love, Gerald Raynor Sr, Kizzie Scott, Shireka McCarthy, James Wright Jr, Donovan K Bilbro

1.9 Approval of Public Session Meeting Minutes for Monday, June 12, 2023

Motion to approve Public Session Meeting Minutes for Monday, June 12, 2023

Motion by Donovan K Bilbro, second by Kizzie Scott.

Final Resolution: Motion Carried

Yes: Hope Love, Gerald Raynor Sr, Shireka McCarthy, James Wright Jr, Donovan K Bilbro

Abstain: Kizzie Scott

1.10 Approval of Special Session Meeting Minutes, Tuesday, June 20, 2023

Motion to Approve the Special Session Meeting Minutes for Tuesday, June 20, 2023

Motion by Kizzie Scott, second by Donovan K Bilbro.

Final Resolution: Motion Carried

Yes: Hope Love, Gerald Raynor Sr, Shireka McCarthy, James Wright Jr, Donovan K Bilbro

No: Kizzie Scott

2. PRESENTATION

2.1. None

3. LEGISLATION

3.1. Ordinance O-24-01 Amendment of Fiscal Year 2023-2024 Budget for Senior Accountant Positions 2nd Reading

Motion to Approve Ordinance O-24-01 Amendment of Fiscal Year 2023-2024 Budget for two Senior Accountant positions.

Motion by Donovan K Bilbro, second by Gerald Raynor Sr.

Final Resolution: Motion Carried

Yes: Hope Love, Gerald Raynor Sr, Shireka McCarthy, James Wright Jr, Donovan K Bilbro

Abstain: Kizzie Scott

4. REPORTS

4.1 Kelly Porter, Mayor Report:

- Mayor Porter stated his report can be found in BoardDocs.
- Mayor Porter stated that he attended the June monthly council meetings.
- Mayor Porter stated that he had meetings with Delegate Harrison, County Councilwoman Oriadha, Deputy Chief Administrative Officer Angie Rogers, and Municipal Mayors on June 20, 2023.
- Mayor Porter stated that he met with Franceska Sparkle of Israel Promise Land Foundation to assist with adolescent job skills and training for at risk youth.
- Mayor Porter stated that he met with States Attorney Aisha Braveboy, and she stated that she has not received the same types of calls from Seat Pleasant.
- Mayor Porter attended the Juneteenth event in Seat Pleasant on Saturday, June 17, 2023.
- Mayor Porter attended the MML Summer Conference

- Mayor Porter presented a proclamation to Earl Ross, Jr., family.

4.2 Council President Report-Council President Shireka McCarthy, Councilmember-At-Large

- Council President McCarthy stated that her report is in BoardDocs.
- Council President McCarthy stated that she attended the regular meetings of the council.
- Council President McCarthy stated that she attended the regular monthly meetings outside of Seat Pleasant for PGCMA, NBC-LEO, which she is a board member for each.
- Council President McCarthy stated that had a financial wellness meeting with Mr. Huckaby to have a financial literacy with information coming forth.
- Council President McCarthy stated that she attended the Juneteenth event in Seat Pleasant, on Saturday, June 17, 2023.
- Council President McCarthy stated that she attended Maryland Municipal League Summer Conference from June 24-June 29, 2023.
- Council President McCarthy stated that she attended the Young Elected Officials Jordan-Huerta Women's Fellowship Program from June 29-July 2, 2023.
- Council President McCarthy stated that the last page of her reports reflects the attendance of the council, and she wanted to thank the council for showing up for their residents.

4.3 Myneca Ojo, City Manager

- Ms. Ojo stated that this is the first in-person report, and she is pleased to present the fourth quarter report with the day-to-day operation continuing to flow expeditiously.
- Ms. Ojo stated that the city hired the new Chief Operating Officer Betty Logan in May and restructured the Environmental Justice Department.
- Ms. Ojo stated that the mid-year review will allow you to see some positive changes.
- Ms. Ojo stated that on May 8, 2023, the council approved for two additional senior staff accountants, and in April the Constant Yield Rate was discussed. We worked diligently to get the FY2024 Budget approved. We extended the FY2023 Budget on June 5, 2023, for thirty days with the approval of the FY24 Budget on June 20, 2023.

- Ms. Ojo stated that she continues to work with LGIT and meets with staff and all departments has completed the fixed asset report and we have a compilation report of the city's assets.
- Ms. Ojo stated that the audit is an issue, and the city is making tremendous progress and they are pleased to say that the city will be compliant soon regarding the audit.

5. CITIZEN COMMENTS

- Wilhelmina Evans stated that she is trying to understand what the council is saying. She is excited to be here as it has been quite a while and she hopes and prays to the lord all the time. She cannot do anything without God. God loves you and so does she.
- Ms. Katrina Robinson-Ms. Robinson stated that she wanted to say congratulations to her Ward V representative. The Juneteenth event was wonderful.
- Mrs. Mary Barber-Ms. Barber on Crown Street, she wanted to say congratulations to the Ward V representative. Please get healthy for mental health. She is grateful for the park, as the children are in the park and the lighting is a blessing and it is important that we have something for our young people.

6. UNFINISHED BUSINESS

6.1. Approval of Facilities Maintenance Engineer Position Description

- Ms. Ojo read the position description for the record.
- Council President McCarthy inquired of the 24/7 on-call that is not the director for the department.
- Ms. Ojo stated that the stipulation is in the position description, but the director will make the decision to determine if the person needs to attend to the issue.
- Councilmember Love stated that she viewed it as the Director making the decision not the person.
- Motion to approve the position description for the Facilities Maintenance Engineer
- Motion by Gerald Raynor Sr, second by Hope Love.
- Final Resolution: Motion Carried

- Yes: Hope Love, Gerald Raynor Sr, Kizzie Scott, Shireka McCarthy, James Wright Jr, Donovan K Bilbro

6.2 Government Affairs & Technology Committee-Councilmember Gerald Raynor, Sr.

- The committee report was presented by Councilmember Raynor and read by the City Clerk on July 10, 2023.

7. NEW BUSINESS

7.1 September Regular Work Session Meeting Date

- Council President McCarthy inquired if the council would like to meet on Tuesday, September 5, 2023, or a double meeting on September 11, 2023.
- It was the consensus of the council to meet on Tuesday, September 5, 2023, for the Regular Work Session.
- It was suggested that the council have a spirit date to ensure that the word gets out to the citizens.

8. ANNOUNCEMENTS

8.1. Ward II Community Ward Walk, Thursday, July 13, 2023, Seat Pleasant Elementary School, 6411 G St., Seat Pleasant, MD 20743

8.2 Ward II Fish Fry, Friday, July 14, 2023, Pleasant Homes Apartments, from 1:00p.m.-5:30p.m.

8.3 Summer Financial Wellness Workshop, Saturday, July 22, 2023, Seat Pleasant City Hall-6301 Addison Rd., Seat Pleasant, MD at 12:00p.m.

8.4 Camp Adventure with Councilmember Kizzie Scott, Goodwin Park, 311 68th St., Seat Pleasant, MD. from 5:00p.m.-9:00p.m., Friday, July 28, 2023- All ages are welcomed.

8.5 Ward V Community Block Party, Saturday, August 12, 2023, Goodwin Park, 311 68th Pl., Seat Pleasant, MD, 1:00pm-4:00pm

8.6 Ward I Community Ward Walk, Wednesday, August 23, 2023, Shining Star Baptist Church-5737 Martin Luther King Jr, Seat Pleasant, MD at 6:00p.m.

9. ADJOURN:

9.1 The meeting adjourned at 7:50pm

Submitted by,

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Dashaun N. Lanham
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Dashaun N. Lanham, MMC
City Clerk

APPROVED 09/11/2023